

application for employment

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, creed, color, age, sex, religion or national origin.

PERSONAL INFORMATION Social Security
Date _____ Number _____

Name _____
Last
First
Middle

Present Address _____
Street
City
State
Zip

Permanent Address _____
Street
City
State
Zip

Phone No. _____

State Name and Department of Any Relatives, Other Than Spouse, Already Employed by This Company _____

Referred By _____

EMPLOYMENT DESIRED

Position _____ Date You Can Start _____ Salary Desired _____

Are you Employed Now? _____ If so, May We Inquire Of Your Present Employer? _____

Ever Applied to this Company Before? _____ Where _____ When _____

EDUCATION	Name and Location of School	Circle Last Year Completed	Did You Graduate	Subjects Studied and Degree(s) Received
High School		1 2 3 4	Yes/No	
College		1 2 3 4	Yes/No	
Trade/Business School		1 2 3 4	Yes/No	

Subjects of Special Study _____

Activities Other Than Religious (Civic, Athletic, etc.) _____
 Exclude Organizations The Name or Character of Which Indicates The Race, Creed, Color or National Origin of its Members _____

Continue on Other Side

Month and Year	Name and Address of Employer	Salary	Position	Reason for Leaving
From _____				
To _____				
From _____				
To _____				
From _____				
To _____				
From _____				
To _____				

REFERENCES: Give Below the Names of Three Persons Not Related to You, Whom You Have Known At Least One Year

NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
1			
2			
3			

I authorize Investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Date _____ Signature _____